



## Access Plan: 2020 - 2021

This Accessibility Policy and Plan are drawn up in compliance with current legislation and requirements as specified in Schedule 10, relating to Disability, of the Equality Act 2010. School Governors are accountable for ensuring the implementation, review and reporting on progress of the Accessibility Plan over a prescribed period.

Focus Area	Objectives	Actions	Person Responsible	Outcome	Timescale
External Environment	To ensure all areas of the school are always adequately visible and accessible.	<p>Ensure and maintain external lighting is working effectively</p> <p>Ensure external lighting is coming on at appropriate times</p> <p>Check raised walkways are in good condition</p> <p>Ensure gritting on all raised walkways is carried out in adverse weather conditions.</p>	Site Team	<p>Yellow strips will be repainted if necessary</p> <p>Gritting carried out when necessary</p>	Ongoing: special consideration during winter months.
Physical Environment	To ensure classrooms are accessible to all pupils – including those with physical / medical needs.	<p>Plan classrooms in accordance to pupil need as outlined in care plans (where required)</p> <p>Organise resources within classrooms to reflect individual pupil needs. Consideration given to hearing / visually impaired and those with physical needs.</p> <p>Use of visual cues. E.g. timetables and emotional thermometers</p> <p>Minimise 'traffic' areas around children with specific needs</p> <p>Ensure furniture meets the needs of the child e.g. height of chairs / tables</p> <p>Ensure resources meet the needs of the child e.g. pencil grips, scissors.</p> <p>Ensure if children require it, they have easier access to toilets.</p>	<p>RT (SENCo) Teachers</p> <p>All staff</p> <p>All staff</p> <p>All staff Site Team</p> <p>All staff Site Team</p> <p>All staff</p> <p>All staff</p>	<p>Physical obstacles are minimised</p> <p>Relevant resources consistently used</p> <p>All classes use a visual timetable to outline the day</p> <p>Physical obstacles are minimised</p>	Ongoing

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		Where deemed possible, children with physical needs to be taught in classrooms on the ground floor.	HT/SENCo	Classrooms allocated on a 'needs basis.'	September of each academic year
Evacuation Procedures	To ensure all vulnerable pupils can be safely evacuated – taking into account their individual physical needs.	<p>Emergency Evacuation plan in place – fire routes are suitable for all pupils</p> <p>All staff are aware of children who may have difficulty and therefore require support when evacuating the building due to medical / physical needs.</p> <p>Ensure PEEP plans in place for children with specific physical difficulties and where deemed necessary to specific children.</p> <p>Evacuation drill occur termly, and timings reported to GB Wellbeing committee</p>	<p>HT / Site RT (SENCo)</p> <p>All staff</p> <p>RT (SENCo)</p> <p>HT Site Team All staff</p>	PEEP in place to ensure relevant children are supported during evacuation procedures.	Ongoing
Provision for medical and physical needs	To maintain the implementation of risk assessments for children with medical and /or physical disabilities.	<p>Risk assessments are undertaken for the areas that the children with medical and/or physical difficulties with questions posed such as:</p> <p>What are the main difficulties and how might the child be affected by them?</p> <p>What safety measures / improvements can be made to reduce risks to an acceptable level?</p> <p>What steps will be taken in an emergency?</p> <p>Specific training to be undertaken as required. E.g. Anaphylaxis, diabetes, epilepsy</p>	<p>LSAs</p> <p>RT (SENCo) School Nursing Service</p>	<p>Enough staff are fully trained in administering first aid.</p> <p>Enough staff are trained to meet the needs of the pupils in school</p>	Ongoing after initial risk assessment is carried out.
	To maintain the school's Intimate care policy in order to ensure children's medical needs can be supported.	The school will have due regard for children who require intimate care due to a medical and / or physical need.	RT (SENCo)	Intimate care plan shared with parents and is fully compliant.	Ongoing

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Communication	To Improve communications between home and school.	<p>Further develop parental use of e-schools. Publish communication through the use of e-schools.</p> <p>Check letters from school so EAL parents can access – identifying the need for translators when deemed necessary</p> <p>Enlarged print for visually impaired parents</p>	<p>RT (SENCo) EW EW</p> <p>RT (SENCo)</p> <p>RT (SENCo)</p>	Communication with parents ensures they are fully informed throughout the school year.	Ongoing
	To further Improve the provision of information in a range of formats for disabled pupils.	Assessment of individual needs on intake.	RT (SENCo)	Children will have the equipment needed to enable them to access learning	Ongoing – Termly